



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-3000

OFFICE OF HEALTHY HOMES AND  
LEAD HAZARD CONTROL

[Date]

[Project Owner Name]  
[Project Owner Street Address]  
[Project Owner City, State, Zip Code Address]

SUBJECT: Big Buy Reimbursement Program - REMS Property Number [ ]

Dear [Project Owner Name]:

Our records indicate that the risk assessment of your property, as required by Section 35.715(a) of Title 24 of the Code of Federal Regulation, still needs to be performed by September 30, 2009. I am writing to inform you that, as the owner of a property enrolled in HUD's former Big Buy Program, you have the opportunity to obtain reimbursement for all or a portion of the cost of the required risk assessment through HUD's new Big Buy Reimbursement Program.

You will need to employ a risk assessor certified by the EPA or EPA-authorized State agency to perform the risk assessment. Reimbursement payments will be authorized, until funds are exhausted, in the order in which risk assessment reports are approved by HUD. You will receive the lesser of the invoiced cost of the risk assessment or \$525 times the minimum number of units required to be evaluated utilizing the random selection criteria set in HUD's *Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing*.

To be considered for financial assistance under the new Big Buy Reimbursement Program you must complete and return the enclosed Project Owner Statement of Interest and the Property Profile Verification form to HUD by April 20, 2009. Forms received after this date will not be considered for reimbursement. You would then have to have the risk assessment done at your own expense. The completed forms are to be submitted to:

Ms. Zuleika K. Morales-Romero  
U.S. Department of Housing and Urban Development  
451 7<sup>th</sup> Street SW, Room 8236  
Washington, DC 20410-3000

If you have any questions, related to the Big Buy Reimbursement Program please contact Ms. Zuleika K. Morales-Romero at 202-402-7683 or by email to [zuleika.k.morales@hud.gov](mailto:zuleika.k.morales@hud.gov)

Sincerely,

Jon L. Gant  
Director

Enclosures: